

U.S.DepartmentofHousingandUrbanDevelopment
OfficeofPublicandIndianHousing

SmallPHAPlanUpdate
AnnualPlanforFiscalYear: **2002**

TownofDuanesburg

**NOTE:THISPHAPLANSTEMPLATE(HUD50075)ISTOBECOMPLETEDIN
ACCORDANCEWITHINSTRUCTIONSLOCATEDINAPPLICABLEPIHNOTICES**

**PHA Plan
Agency Identification**

PHAName: Town of Duaneburg

PHANumber: NY428

PHAFiscalYearBeginning: 10/2002

PHA Plan Contact Information:

Name: **Joseph E. Mastrianni**

Phone: **518-372-4739 Ext. 26**

TDD:

Email (if available):

Public Access to Information

**Information regarding any activities outlined in this plan can be obtained by contacting:
(select all that apply)**

- ☒ Main administrative office of the PHA
- ☒ PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☒ PHA development management offices
- ☐ Main administrative office of the local, county or State government
- ☐ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☒ PHA development management offices
- ☐ Other (list below)

PHA Programs Administered :

- ☐ Public Housing and Section 8 ☒ Section 8 Only ☐ Public Housing Only

AnnualPHAPlan
FiscalYear2002
[24CFRPart903.7]

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Provideatableofcontentsfor thePlan ,includingattachments,andalistofsupportingdocumentsavailableforpublicinspection . For Attachments,indicatewhichattachmentsareprovidedbyselectingallthatapply.Providetheattachment'sname(A,B,etc.)inthe spacetotheleft ofthenameoftheattachment.Iftheattachmentisprovidedasa **SEPARATE**filesubmissionfromthePHAPlans file,providethefilenameinparenthesesinthespacetotherightofthetitle.

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- ☒ AttachmentB:Membership ofResidentAdvisoryBoardorBoards
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ii.ExecutiveSummary

[24CFRPart903.79(r)]

AtPHAoption,provideabriefoverviewoftheinformationintheAnnualPlan

Optionalandnotrequired.

1.Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

A voucher homeownership program will not be implemented this year for the Town of Duanesburg Section 8 Program because the program's requirements cannot be financially supported by a small agency. Instead, the viability of a regional homeownership program will be evaluated in an attempt to respond to the comments made by members of the Resident Advisory Board supporting a homeownership program.

Based on comments made by members of the Resident Advisory Board, less emphasis will be placed on improving delivery of services than was contemplated in the Year 2002 Plan.

2.Voucher Homeownership Program

[24CFR Part 903.79(k)]

A. ☐ Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24CFR part 982? (If "No", skip to next component; if "yes", describe each program using the table below (copy and complete questions for each program identified.)

B.Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- ☐ Establishing a minimum homeowner down payment requirement of at least 3 percent and requiring that at least 1 percent of the down payment comes from the family's resources
- ☐ Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- ☐ Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

3.Other Information

[24CFR Part 903.79(r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

1. ☒ Yes ☐ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?

2.If yes,the comments are Attached at Attachment C YES

3.In what manner did the PHA address those comments?(select all that apply)

- ☒ The PHA changed portions of the PHA Plan in response to comments. A list of these changes is included
☐ Yes ☐ No: below or
☒ Yes ☐ No: at the end of the RAB Comments in Attachment C.
- ☐ Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the end of the RAB Comments in Attachment C.
- ☐ Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: **New York State**

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- ☐ The PHA has based its statement of needs of families in the jurisdiction on the need expressed in the Consolidated Plan/s.
- ☐ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- ☒ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- ☐ Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
- ☐ Other: (list below)

3. PHA Requests for support from the Consolidated Plan Agency

- ☐ Yes ☒ No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The priority and objectives of the New York State Consolidated Plan for federal fiscal years 1996 -2000 support this Agency Plan with the following statements in the Strategic Plan Section of the State's Consolidated Plan:

1. Preserve and increase the supply of decent, safe and affordable housing available to all low- and moderate-income households, and help identify and develop available resources to assist in the development of housing.
2. Improve the ability of low and moderate income New Yorkers to access rental housing and homeownership opportunities.
3. Address the shelter, housing, and service needs of the homeless poor and others with special needs.

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7 (r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan:

A change in the PHA mission or a strategic goal will be considered a substantial deviation from the 5-year plan.

B. Significant Amendment or Modification to the Annual Plan:

Changes in or additions to the PHA mission; strategic goals; strategy for addressing needs; or policies governing eligibility, selection, and admission will be considered a significant amendment or modification to the PHA's 5-year and annual plan.

Attachment A

Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certification of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdiction to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans
	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
	Most recent board -approved operating budget for the public housing program	Annual Plan: Financial Resources
	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
	Public housing rent determination policies, including the method for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination
	Schedule of flat rents offered each public housing development <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Rent Determination

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any required policies governing any Section 8 special housing types <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
	Public housing grievance procedures <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
	The HUD - approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPEVI applications or, if more recent, approved or submitted HOPEVI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99 -52 (HA).	Annual Plan: Capital Needs

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing home ownership programs/plans	Annual Plan: Home ownership
	Policies governing any Section 8 Home ownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Home ownership
	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, T O or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHEDP) semi-annual performance report	Annual Plan: Safety and Crime Prevention

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	<p>PHDEP-related documentation:</p> <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
	<p>Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24CFR Part 960, Subpart G)</p> <p><input type="checkbox"/> check here if included in the public housing A&O Policy</p>	Pet Policy
	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U.S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

Required Attachment B: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

An 57 -member Resident Advisory Board was selected to represent a cross section of tenants from the towns of Duaneburg, Schodack, Stillwater, Coeymans, Niskayuna, and the villages of Ballston Spa and Corinth. These are small Section 8 only PHAs ranging in program size from 15 units to 160 units, and without combining tenants from these programs into one Resident Advisory Board, it would have been impossible to obtain meaningful representation for each program. The Resident Advisory Board represents just over 10 percent of all tenants for the listed PHAs, and representation on the Board is proportional to the program size of each PHA.

Although Attachment B requires that members be listed here, no such listing is provided since a large proportion of the members of the Resident Advisory Boards submitted their comments anonymously. In addition, it is the policy of this PHA not to release names of Section 8 tenants to the public.

Names of Resident Advisory Board members will be released to appropriate HUD officials only with assurance that such names will not be made public or posted in any document or vehicle that is accessible to the public.

Required Attachment C: Comments of Resident Advisory Board & Explanation of PHA Response (31 out of 57 members offered comments)

Plan Policies	Member Responses		
	Agree	Disagree	No Opinion
1. Program Mission	31	0	0
The program's mission should be to provide affordable, decent, safe, and sanitary housing to elderly and disabled low-income families, as well as to other low-income families, as dictated by local needs.			
2. Program Size	15	15	1
There is no need to increase the size of the program beyond its current size by applying for additional funding from the Federal Government.			
3. Quality of Service	27	4	0
Over the next year there should be an emphasis on increasing tenants satisfaction with the program and improving management functions.			
4. Self-Sufficiency	27	4	0
Promoting self-sufficiency by increasing the percentage of employed persons in the program, providing supportive services to assist tenants in gaining employment, and attracting supportive services to increase independence for the elderly or families with disabilities should be goals of the program.			
5. Fair Housing	30	0	1
Staff should take extra measures to ensure access to assisted housing regardless of race, color, religion, national origin, sex, familial status, or disability.			
6. Preferences	22	8	1
In providing assistance to applicants, preferences should be given			

to residents of the community, the elderly, and the disabled.

7. Home Ownership

24

6

1

Considerations should be given to allowing Section 8 tenants to use rental subsidies to purchase the house they rent, another house they wish to purchase, or to build a new house.

8. Comments made by Members:

Program Mission

- Some landlords do not help keeping houses livable.

Program Size

- If income qualified – hopefully HUD money can help as many couples with children as can be helpful.
- However, the number of families considered should be based on the maximum budget dollars available in order for this program to be effective for each family served.
- Everyone needs help every now and again.
- Help as many as money can provide.
- There should not be a limit on the number of families that can be helped.
- There is no limit on people who really need your help to live in a decent place and not on the streets.
- This should be available to all who need help.
- I believe no family should go hungry.
- I know there has to be a limit to funding but it would be nice if all who are eligible could be helped.
- If there is an necessary need for more and funds provided.
- All in true need should be able to receive help.

Quality of Service

- Service can always be improved but I have found Section 8's to be very good.
- The staff is very helpful and I can't praise them enough.
- The quality of service is acceptable but if there can be changes made it may benefit everyone.
- Don't like my part of rent being increased.
- The staff was nice. It was hard to find out where to get in touch with this program, though.
- There is always a need to improve services to the public.
- People applying should be kept informed of where they stand on your list, rather than have them constantly calling your office.

Self Sufficiency

- Section 8 should be a support tool, not a crutch. It should encourage participants to find gainful employment.
- This will open up the program for new clients as people exit the program upon reaching self-sufficiency resulting in no long-term need for a large number of people signing up with the program.
- If the staff could help with information about this, it would be great.

- Done by other programs.
- This program has been wonderful for me.
- I don't think the program was meant for all of this.
- A big problem for many people is transportation in rural areas. Many homes are not on a bus route, and in Schuylerville there's a bus once a week. To move to Saratoga is very hard since the rents are unreal with two bedroom apartments going for \$600 to \$800. Many landlords rent out during the racing season and boot the tenant out. Even in Ballston Spa apartments are going for \$450 for a one bedroom. Unreal.

Fair Housing

- Absolutely.
- Only that some may not be aware of Section 8.
- Also age and sexual orientation.
- No one should suffer from discrimination.

Preferences

- To me, that's reversed discrimination.
- Unless in case of an emergency.
- Before I knew I was disabled, life was tough.
- All of the above but, but also the ones who need it financially in order to have a place to live.
- Assistance should be based on how much in need the applicants are.
- Whoever qualifies.
- Also, single parent households.
- I believe everyone should be given the same consideration.

Homeownership

- With screening to the needs and financial abilities of HUD tenants.
- That would help people become more self-reliant. There's a lot of affordable homes out there.
- If they can afford to buy, they can afford to pay rent. I did for 50+ years.
- I would love to be able to buy a home for my child and myself. I work full time.
- Homeownership is a privilege not a right. It is something that is accomplished with hard work and determination.
- Every person's dream is their own house. If you could help them with their dream it would be wonderful.
- I would love to own my own home because I hate paying rent.
- If one requires full subsidy, one cannot afford to maintain the cost of living necessary to keep a home. However, once one reaches almost full self-sufficiency there should be other programs one can be directed to, to help one purchase a home.
- I believe most people dream of owning their own home. Part of Section 8's goals should be to help realize that dream.
- I believe allowing people to purchase their primary home would instill pride in homeownership and be beneficial to the tenants as well as our communities and our nation. This would allow many single

parent, low-income people to own a home instead of life-long rental. Equity would build up for the owner and could even be a tax deduction on their tax forms!

Additional Comments

- HUD is an excellent program – but it is not perfect and it probably will never be. I personally feel it is wrong to increase rent and the amount paid by tenants where household income has not increased. This can cause a hardship for the tenant. I also thought it against HUD policy for a rent increase more than once per contract year, yet you've done it.
- Can Section 8 subsidies be used to purchase a house or used to build a new home? Please let me know. Also are there any programs to help with buying a car? I've called all around churches in Saratoga county. I am going to school with the help of VESID and hope to graduate May 30.
- I am 88 years old, forever grateful for HUD.
- I truly appreciate this program. With the help I receive I don't have to worry about my child and myself being homeless, with no family to fall back on. Thank you.
- I think a program should be implemented for Section 8 recipients that while in the program they are required to attend credit counseling and financial management classes unless they are disabled or elderly. This will enable assistance either in school or at a trade or a better job. People of low income sometimes just need a direction along with rental assistance.
- We could not get along without the help we get.
- Persons who receive SSI (like me) who are under the poverty level should have to pay less for HUD housing. We should also receive more in food stamps. I receive only \$73 per month. I also have to pay \$92 in my rent to make up the difference. I receive \$632 per month from SSI. This is my only income. I am 100% disabled.
- Young and able-bodied persons should be working.
- I think a goal for the Section 8 housing program is to help people find and own a house that is in their financial means.
- I can't say enough about the staff I have dealt with. They are great, helpful, polite and treat people with respect. In this day and age staff like yours are hard to come by.
- The Section 8 program allows people to land back on their feet and live with more dignity. It also appears to reach some people that otherwise will be lost (fall between the cracks) to the system.
- I have found this experience to be a good one. Information is given with friendly and open attitudes. Being part of this program has allowed me to put a decent roof over my son's head. Someday I would like him to experience living in our own home before he is old enough to move out. Section 8 has allowed me to start saving for this dream.

With one major exception, members of the Resident Advisory Board offered opinions that generally agreed with the policies in the plan. There was no clear cut position on program size with fifteen respondents stating the program size should be increased and fifteen responses stating that the size of the program should not be increased.

Policies concerning the plan mission, quality of service, and self-sufficiency were endorsed by all respondents. Also there was unanimous support for fair housing, and support for preferences, and homeownership.

Policies endorsed by the membership of the Resident Advisory Board will continue to be stressed in the Annual Plan. Because of the strong interest expressed by members of the Resident Advisory Board in a homeownership program, analysis of the viability of a regional homeownership program will be undertaken as an alternative to making this program available in small agencies where it would not be financially supportable.

Required Attachment D: Brief Statement of Progress in Meeting the 5 - Year Plan Mission and Goals

- Progress is being made in the evaluation of a regional homeownership program.
- A Resident Advisory Board has been established and its membership has commented on the contents of the annual plan.

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHA Name:		Grant Type and Number Capital Fund Program: Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant:
<div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Original Annual Statement (revision no:) <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement </div> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report </div>					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non - CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs				
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment — Nonexpendable				
12	1470 Non dwelling Structures				
13	1475 Non dwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary					
PHAName:		Grant Type and Number Capital Fund Program: Capital Fund Program Replacement Housing Factor Grant No:			Federal FY of Grant:
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement					
(revision no:)					
<input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
17	1495.1 Relocation Costs				
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2 - 19)				
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Compliance				
23	Amount of line 20 Related to Security				
24	Amount of line 20 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

[illegible]

Annual Statement/Performance and Evaluation Report Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part II: Supporting Pages								
PHAName:		Grant Type and Number Capital Fund Program #: Capital Fund Program Replacement Housing Factor #:				Federal FY of Grant:		
Development Number Name/HA- Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Proposed Work
				Original	Revised	Funds Obligated	Funds Expended	

Annual Statement/Performance and Evaluation Report
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule

[illegible]

CapitalFundProgram5 -YearActionPlan

Completeonetableforeachdevelopmentinwhichworkisplannedinthenext5PHAfiscalyears.CompleteatableforanyPHA-widephysicalor managementimprovementsplannedinthenext5PHAfiscalyear.Copythistableasmanytimesasnecessary.Note:PHAsneednotinclud informationfromYearOneofthe5 -Yearcycle,becausethisinformationisincludedintheCapitalFundProgramAnnualStatement.

<div>CFP5 -YearActionPlan</div> <div><input type="checkbox"/> Originalstatement <input type="checkbox"/> Revisedstatement</div>		
Development Number	DevelopmentName (orindicatePHAwide)	
DescriptionofNeededPhysicalImprovementsorManagement Improvements	EstimatedCost	PlannedStartDate (HAFiscalYear)
Totalestimatedcostovernext5years		

PHA Public Housing Drug Elimination Program Plan

Note: THIS PHDEP Plan template (HUD 50075 - PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.

Section 1: General Information/History

A. Amount of PHDEP Grant \$ _____

B. Eligibility type (Indicate with an "x") N1 _____ N2 _____ R _____

C. FFY in which funding is requested _____

D. Executive Summary of Annual PHDEP Plan

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long.

E. Target Areas

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

PHDEP Target Areas (Name of development(s) or site)	Total # of Units within the PHDEP Target Area(s)	Total Population to be Served within the PHDEP Target Area(s)

F. Duration of Program

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of _____ months).

12Months _____ 18Months _____ 24Months _____

G. PHDEP Program History

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs havenot been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balance should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date _____ should include any HUD -approved extensions or waivers. For grant extensions received, place “GE” in column or “W” for waivers.

Fiscal Year of Funding	PHDEP Funding Received	Grant#	Fund Balance as of Date of this Submission	Grant Extension or Waivers	Grant Start Date	Grant Term End Date
FY1995						
FY1996						
FY1997						
FY1998						
FY1999						

Section 2: PHDEP Plan Goals and Budget

A. PHDEP Plan Summary

In the space below, summarize the PHDEP strategy to address the needs of the _____ target population/target area(s). Your summary should briefly identify the broad goals and objectives, the role of plan partners, _____ and your system or process for monitoring and evaluating PHDEP _____-funded activities. This summary should not exceed 5 _____-10 sentences.

B. PHDEP Budget Summary

Enter the total amount of PHDEP funding allocated to each line item.

FFY _____ PHDEP Budget Summary	
Original statement	
Revised statement dated:	
Budget Line Item	Total Funding
9110 – Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback/TAMatch	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	

TOTAL PHDEP FUNDING	

C. PHDEP Plan Goals and Activities

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 –ReimbursementofLawEnforcement					TotalPHDEPFunding:\$		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDE P Funding	OtherFunding (Amount/ Source)	PerformanceIndicators
1.							
2.							
3.							

9115 -SpecialInitiative		TotalPHDEPFunding:\$
Goal(s)		

Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/ Source)	PerformanceIndicators
1.							
2.							
3.							

9116 -GunBuybackTAMatch					TotalPHDEPFunding:\$		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

9120 -SecurityPersonnel					TotalPHDEPFunding :\$		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

9130 –EmploymentofInvestigat ors					TotalPHDEPFunding:\$		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

9140 – Voluntary Tenant Patrol					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount/Source)	Performance Indicators
1.							
2.							
3.							

9150 - PhysicalImprovements					TotalPHDEPFunding:\$		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							

3.						
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9160 -DrugPrevention					TotalPHDEPFunding:\$		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndi cators
1.							
2.							
3.							

9170 -DrugIntervention					TotalPHDEPFunding:\$		
Goal(s)							
Objectives							
ProposedActivities	#of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

9180 -DrugTreatment		TotalPHDEPFunding:\$
Goal(s)		
Objectives		

ProposedActivities	#of Person s Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	OtherFunding (Amount /Source)	PerformanceIndicators
1.							
2.							
3.							

9190 -OtherProgramCosts					TotalPHDEPFunds:\$		
Goal(s)							
Objectives							
ProposedActivities	#of Person s Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/Source)	PerformanceIndicators
1.							
2.							
3.							

